

*Weddings...*



*Holiday Inn Express  
Edmonton Downtown*



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At the  
Holiday Inn Express  
Edmonton Downtown*

*The Crown Jewel of our Hotel is the Beautiful Penthouse Ballroom, this breathtaking room can seat up to 180 guests. A Raised head table, beautiful Chandeliers and Wood detail throughout this room makes this an ideal place to hold an intimate wedding.*

*Located on the Ninth floor this room features a breathtaking view of the River Valley and Downtown Core, making a Perfect Backdrop for your Special Day.*

*When you book your Wedding at the Holiday Inn Express we include a helpful Wedding Checklist, Budget Worksheet, recommendations for Photographers, Florist, a 10% discount through Revolution Entertainment and an Exclusive discount on your Wedding Décor from A Beautiful Day, Event Décor & Co-ordination.*

*We also offer discounted room rates for all of your wedding guests and a complimentary Jacuzzi Suite for the Bride & Groom on the night of the Wedding, a Romance Package with Champagne service.*

*At the Holiday Inn Express Downtown Edmonton we pride ourselves in making your day perfect, our Professional and Experienced staff are there to help make your day Unforgettable. Book an appointment to come in to see the breathtaking Penthouse and speak with our Wedding Consultant.*

*The Hotel Association of Canada (HAC) is pleased to award the  
Holiday Inn Express Downtown a 4 Green Key Rating*



*A 4 Green Key rating is awarded to a hotel that has shown national industry leadership and commitment to protecting the environment through wide ranging policies and practices. The Hotel has mature programs in place that involve management, employees, guests, and the public, and which have shown substantial and measurable results*

PRICES ARE SUBJECT TO 15% GRATUITY & 5% GST  
SUBJECT TO CHANGE



***Ceremony Package:***

*Ceremony Site in the Meredith North & South Banquet Room or the Penthouse Ballroom*

*Complimentary Punch Station*

*White Aisle Runner*

*4ft. Skirted Table for Signing Registry*

*Seating for up to 150 people*

*Lapel Microphone*

*Sound System for Ceremony Music*

*Wedding Coordinator for the Ceremony*

*\$600.00*

*We also offer decorating packages, please ask the Catering Coordinator for more details*

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## DINNER BUFFETS

*Customize your Buffet your way*

*Crudités with Herb Dip  
Assorted Pickle & Olive Tray  
Assorted Cheeses with Crackers  
Baked Rolls & Butter  
Assorted Cakes, Squares and Trifles  
Seasonal Fresh Fruit Tray  
Freshly Brewed Coffee and Herbal Tea*

### Salads

*Classic Caesar Salad, Greek Salad, Potato Salad,  
Pasta Salad or Fresh Garden Greens with Dressing*

### Entrées

*Slow Roasted AAA Beef Provençal  
Maple Honey Baked Ham  
Roasted Chicken  
Chicken Cordon Bleu with a garlic cream sauce  
Herb baked salmon with lemon dill sauce*

### Sides

*Cabbage Rolls in a Zesty Tomato Broth  
Mashed Potatoes  
Perogies with sautéed onions  
Roasted Baby Potatoes with Garlic  
Fresh Wild Rice with Saffron  
Seasonal Fresh Vegetables*

<i>Deluxe: Two Salads, One Entrée &amp; Two Sides</i>	<i>\$40.95 per Person</i>
<i>Premium: Three Salads, Two Entrées &amp; Three Sides</i>	<i>\$48.95 per Person</i>
<i>Platinum: Four Salads, Three Entrées &amp; Four Sides</i>	<i>\$56.95 per Person</i>

**(Minimum Order: 40 people)**

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## MEAT TRAYS

### *Classic Meat & Cheese Tray*

*An assortment of classic meat and cheeses which include Mild Cheddar, Monterrey Jack Jalapeno, Smoked Gouda and a variety of Garlic Coil, Pepperoni Sticks, Peppered Kielbasa and Ukrainian Ring.*

**\$7.50 PER PERSON**

### *Deluxe Meat Tray*

*The finest selection of top quality deli meats including Black Forest Ham, Cooked Chicken Breast, Cooked Turkey Breast, Roast Beef, Montreal Style Corned Beef, and Honey Ham.*

**\$7.00 PER PERSON**

### *Pickle and Olive Tray*

*An exciting accompaniment to any buffet, this tray is an assortment of imported Green Sicilian Olives, Greek Calamata Olives, Baby Gherkins, Crispy Dills, Pickled Onions and Sweet Bread and Butter Pickles.*

**\$5.00 PER PERSON**

## Fruit and Vegetable Trays

### *Fruit Platters*

*Fresh seasonal fruit beautifully arranged with a delicious dip.*

**\$6.00 PER PERSON**

### *Vegetable Platters*

*Filled with garden fresh vegetables bursting with color. Broccoli, Cauliflower, Green Peppers, Baby Carrots, Celery Sticks, Radishes, Mushrooms, Cucumbers, and Tomatoes. With your choice of Ranch or Spinach Dip.*

**\$5.50 PER PERSON**

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## CHEESE TRAYS

### *Canadian Cheese Platter*

*A colorful array of cubed or sliced Canadian cheeses including Mild Cheddar, Marble Cheddar, Canadian Swiss, Havarti, Edam and Jalapeño Havarti.*

**\$7.00 PER PERSON**

### *Deluxe Cheese Platter*

*This will tempt cheese lovers. A full piece presentation of specialty cheeses including Brie, Camembert, Double Gloucester, Mild Gouda and a variety of cubed cheeses including flavored Havarti, Austrian Smoked Gruyere and Canadian Aged Cheddar.*

**\$8.50 PER PERSON**

### *Spinach Dip with Sourdough*

*Centered within a freshly baked Sourdough Loaf, our Premium Spinach Dip accompanied with Cubes of Sourdough Bread and French Baguette rounds.*

**\$3.25 PER PERSON**

### *SUSHI Sunset Platter*

*Variety of flavors with California Roll, Spicy Roll, Rainbow Roll and Nigiri.*

**\$5.50 PER PERSON**

## SANDWICH TRAYS

### *Deluxe Sandwich Tray*

*An assortment of gourmet sandwiches on specialty bread.*

**\$6.25 PER PERSON**

### *Sandwich Tray*

*An assortment of sandwiches halved on whole wheat and white bread.*

**\$4.75 PER PERSON**

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## *Late Lunches*

### *Late Night Snack*

*Domestic and Imported Cheese and Crackers  
Fresh Seasonal Fruit  
Crudités with Choice of Dip  
Assortment of Squares & Cookies  
Freshly Brewed Coffee and Herbal Tea*

***\$10.95 per person***

### *Stars at Midnight*

*Selection of Cold Meats  
Swiss and Real Cheddar Cheese Slices  
Assorted Buns with condiments  
Creamy Coleslaw  
Fresh Seasonal Fruit  
Assortment of Squares and Cookies  
Freshly Brewed Coffee and Herbal Tea*

***\$13.95 per person***

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## BAR SERVICE

*Host bar: Hotel charges the event convener the total bill based on consumption.*

*Cash Bar: Hotel charges attendees for individual beverage purchases.*

*Loonie and Toonie bars are also available*

*\*Corkage Bar: Hotel charges the event convener \$13.00/person plus GST & 15% Gratuity*

*\*Corkage Wine: Hotel charges the event convener \$6.50/person plus GST & 15% Gratuity*

*Under the AGLC regulations no home-made wine is permitted*

*\*Liquor license is the convener's responsibility for all Corkage Bars\**

*(A bartender fee of \$12.50/hour for a minimum of 4 hours applies to all bar services)*

### Bar Menu

	Host Bar	Cash Bar
Liquor (1 oz.)	\$4.50	\$5.50
Premium Liquor (1 oz.) (By request only)	\$5.50	\$6.50
Domestic Beer	\$4.50	\$5.50
Imported Beer (By request only)	\$5.50	\$6.50
House Wine by the Glass (5 oz.)	\$4.50	\$5.50
Assorted Coolers	\$4.50	\$5.50
Liqueurs (1 oz.) (By request only)	\$5.50	\$6.50

### Non-Alcoholic Beverages

	Host Bar	Cash Bar
Pop	No Cost	\$2.50
Juice	No Cost	\$2.50
Sparkling Water	\$2.50	\$2.75
Non-Alcoholic Fruit Punch	\$1.50	-

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## WINE LIST

### White Wine By the Bottle

Jacksons Trigg's Chardonnay (Canada)	\$22.00
Lindeman's Chardonnay (Australia)	\$25.00
Piesporter Michelsberg (Germany)	\$25.00
Jacksons Trigg's Sauvignon Blanc (Canada)	\$22.00
Yellow Tail Riesling (USA)	\$24.00

### Red Wine By the Bottle

Jacksons Trigg's Merlot (Australia)	\$22.00
Lindeman's Merlot (Australia)	\$25.00
Jacob's Creek Shiraz (Australia)	\$25.00
Mondavi Woodbridge Cabernet (USA)	\$25.00
Yellow Tail Merlot (USA)	\$24.00

### Sparkling Wine By the Bottle

Henkell Trocken (Germany)	\$28.95
Asti Spumante Martini Rossi (Italy)	\$28.95

### Non-Alcoholic Sparkling Wine By the Bottle

Martinelli's (USA) Sparkling Apple Juice	\$12.95
Bel Normande (France) Sparkling Raspberry Grape	\$12.95

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# General Information

## Menus

Our enclosed menus are suggestions only. Our Catering team would be pleased to assist in creating a specialized menu just for you. Dietary requirements are available. Please notify us at least 72 hours in advance for your event. Food and Beverage may at no time be removed from the premises. We try our best to answer any allergy related questions; however, we cannot assume responsibility for a particular sensitivity or allergy to foods in our functions.

## Guaranteed Attendance

Please notify the Hotel of your final guaranteed number of attendees 5 Business Days prior to the function date. Otherwise, the original expected number will be the guaranteed number. The Hotel will set-up for 10% over the guaranteed number space permitting. You will be charged for the guaranteed number or the number served, whichever is greater. A more suitable function room may be assigned to your group should the number of guests and/or set-up requirements change. Room Rental may be adjusted accordingly.

## Prices

Banquet prices are subject to change without notice. Prices for food and beverage will be guaranteed three months prior to your event.

## Outside Food

Due to City and Provincial Health Regulations, Holiday Inn Express will be the sole supplier of all food & beverage items with the exception of store bought Wedding Cakes.

## Gratuity and Tax

All food and beverage is subject to a 15% service charge. 5% GST is also applied to the balance of your bill.

## Method of Payment

For all private, social events, conventions, a deposit is required at the time of space confirmation with the estimated balance due two weeks prior to your event.

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## Cancellation

A \$700.00 non-refundable deposit is required to confirm your booking. If the entire function cancels within six weeks of the event date a cancellation charge of 50% of the estimated function revenue will be charged. If cancellation of the entire event occurs within seven days of the event, 100% of the estimated function revenue will be charged.

## Decoration and Signage

All candles must be in enclosed containers and must be dripless. The Hotel does not permit the use of abrasive or obtrusive items on walls or ceilings. All items must be removed directly after your event unless arrangements have been made through our Catering Department. Should the Hotel staff need to tear down, a labor fee will apply.

## Shipping, Receiving & Storage

Boxes must be marked and addressed properly with the name and the date of the meeting or clearly indicated to the attention of the Banquet Manager. There is a limited amount of storage space on the property: we are unable to accept shipments earlier than two days prior to your event.

## SOCAN

All functions at which music is played are subject to fees established by the Society of Composers Authors and Music Publishers of Canada (SOCAN)

Room Capacity	Events without Dancing	Events with Dancing
I-100	\$20.56	\$41.13
101-300	\$29.56	\$59.17

## DJ

During your event please make sure that the decibel level is of a decent level so that the guests in the hotel are not disturbed by the music. If the music is too loud the DJ will be given one warning. If after that the music is continuously too loud you will be required to shut down the music. We need to be considerate of our other hotel guests on the lower floors.

## Parking

Parking is available adjacent to the hotel, through Imperial Parking Ltd., we have arranged a discounted parking rate for our guests at \$8.00 per day for standard passenger vehicles, light trucks and vans. Bus parking is available at a rate of \$40.00 per day at another nearby parking lot, within easy walking distance. Parking is based on a first come first serve basis.

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